



# Annualized Employee Management

The Annualized Employee Management feature in TCP's TimeClock Plus software enables an organization to efficiently define, assign, track and manage an employee's calendar hours for a given period.

## Utilizing the Annualized Employee Management feature allows management to:

- Define a calendar for working hours
- Assign them to employees
- Track variance between the calendar and worked hours
- Manage calculations for variances such as compensatory and overtime

## Optimize your organization's management with this feature by:

- Running detailed reports, providing a list of employees with calendars and the hours worked in that period
- Estimating wages, allowing you to calculate wages based on an employee's variance from the calendar
- Calculating hours worked within the calendar's specifications first, streamlining the payroll process and ensuring paid hours are appropriately distributed

Incorporating the Annualized Employee Management feature in your workforce management solution enables you to have a greater depth in labor tracking and management. Critical data that can take hours and even days to properly calculate and process is automated in an easy-to-use software feature.



**Want to learn more? Let's talk.**

800.749.8463 | [www.tcpsoftware.com](http://www.tcpsoftware.com) | **Your Workforce Ally**

©2021 TimeClock Plus, LLC. All rights reserved.